

**Minutes of the National Steering Committee  
September 2, 2008**

Annette Fulgenzi called the meeting to order at 2:00pm EST.

Attendees:

Region 3 – Glenn Heilman (NCAP)

Region 4—Randy Wolfe, Kenya Stump

Region 5—Dave Fiedler, Mike Nelson, Renee Bashel

Region 6—Melinda Johnston

Region 10—Joan Meitl

EPA—Angela Suber, Paula Zampieri

Home Page—Audrey Zelanko

Annette sent documents to NSC re: materials Prizim and EPA SBO worked on for distribution at ASBDC conference (SBO fact sheet, SBEAP factsheet, SBEAP brochure).

**Ombudsman's Updates (Angela):**

- Angela, Prizim information completed to hand out at ASBDC, for table top display, etc. Quick ~500 prints for ASBDC conference in Chicago, then will make changes.
- ICR will be back soon from OMB to be able to collect 2007 data.

**NCAP Updates (Glenn):**

- Interest from King County, WA re: creation of CAP. Robyn Hoffman, EPA Regional Liaison (Region 10), has been supportive. NCAP has offered help if needed.
- NCAP conference call coming up on the 19<sup>th</sup>, some agenda items already to Angela. NSC will participate on call (Renee is official liaison, Annette will participate in first call).
- NCAP will go back to basics, review bylaws, etc.
- Region 5—Carl Komassa will join again.

**2009 National Conference Update (Kenya):**

- Contracts signed.
- Skeleton agenda completed, will be surveying members to finalize tracks.
- Probably will not have fall meeting at the hotel since so ahead of schedule; Prizim will travel to hotel first week of December to conduct the walk-through, etc. Will have regular call that Tuesday to make assignments on who will lead each session.

**Technical Subcommittee Update (Renee):**

- Talked with Dr. Jones, EPA rule writer. Cleaned up using our comments.
- Will try to work directly with air toxics coordinators on tools instead of waiting until almost done (e.g., visible emissions requirements for metal fabrication rule – welding operations).
- EPA has created a number of brochures and short summaries, check New Rule Information page for link to implementation tools.

**Promotional Subcommittee (Chris Lynch not on call):**

- Worked on table top display.
- (Audrey) New design in progress, working on technical issues. Once top page ready again for review, will send email to promotional subcommittee and cc: NSC for final comments before moving site over.

**Awards Subcommittee:**

- Working on Press Release for 2008 awards.
- No calls yet, it's early.
- Need additional members.
- Will also try to apply for award next year.

**Multimedia Subcommittee (Dave):**

- ECOS Initiative—recent emails from Jeanette/Angela (EPA), will talk to Mark McDermid. Hopefully will have a meeting in mid-September to kick off. As background, subcommittee put together proposal but we have to be careful asking for funding. Question—would it be beneficial to use ERPs to ask EPA for funding (to do implementation, outreach) while providing measurement and addressing area source MACTs in return, e.g. Asked for feedback. Hugh Stirts indicated that without funding, they could not do ERPs. Dave indicated that without funding, may not be able to do outreach. Proposal asks EPA for money—this way EPA will see results. This could generate interest from EPA. Will put this on the table in meeting.

**Measurement Subcommittee (Kenya):**

- On hold, waiting for ICR from Angela's office.
- (Angela) ICR will approve old questions.
- Once ICR approved, will bring subcommittee together and decide what to do. Will try to identify core measures.
- Thinking about training on reporting form on the first day of the 2008 conference (Prizim), may address quality issues. Tentatively planned for Monday.

**Regional Updates:**

- (Joan) Region 10 had second call, will be quarterly. Pat Hoermann a primary participant, interested in forming CAP. Also Rebecca Hillwig from Oregon. Joan and Rebecca working on NESHAPs outreach—sent out mailings and working with trade associations. Hopefully will be more active in the future.
- (Kenya) Need representation on conference planning committee from regions 6, 9, 10. Joan will spread word. Annette will send note to Regions 6 and 9.
- (Renee) Regional ERP concept—they are working on having 6 states do the same area source rules program. Hope to offer some assistance to EPA on implementation activities and encourage EPA to contribute and push states less to take delegation. Benefit is same size sample across 6 states rather than 1, can divide #s of inspections, data compilation, etc. Working on multi-state grant proposal. NC and CO interested. May be good for multimedia initiative.