

**National Steering Committee Call Minutes**  
**October 12, 2004**

Ron opened the meeting and meeting minutes from the previous meeting were approved.

Washington D.C. Meetings

Summaries and action items from the meetings will be forthcoming from Karen's office

E-Gov: programs impressed on USEPA not to put all their "eggs" in one basket and offer alternatives to electronic formats for small businesses

Rulemaking & Early Involvement:

- It was stressed the need to go out early in the process to get input from small business stakeholders. The SBAP's can play a key role in gathering information both formally and informally. USEPA is basing decisions on data that is inaccurate and over 10-12 years old for various sources.
- Small Business Strategy Implementation Plan: There was discussion regarding whether the internal implementation plan would be shared with stakeholders. Elsa expressed that is planned to share it with stakeholders after it goes through the proper approval process.
- The trade groups in attendance were very supportive of the 507 programs and stressed the importance of the USEPA getting information out to the 507 programs and getting them involved in rule development etc.

One Conference Issue: Representatives of the NSC met with Jay Benforado regarding the recent movement in USEPA to consolidate conferences such as NPPR & Compliance Assistance Summit into one. Mr. Benforado appreciated our need to keep our conference separate and supports our efforts to keep the National SBAP Conference separate and it is not a reflection on our willingness to work with OECA & NPPR but rather a need of our programs to have a focused meeting with our smaller group. The steering committee discussed whether or not we should have a delegate to represent the SBAP's on the planning committee for the "2004 National Environmental Partnership Summit" in April in Chicago. A single "point of contact" will be discussed on the next conference call on November 9<sup>th</sup>.

Multi Media Approach: Representatives of the NSC met with Jay Benforado & Rob Brenner to discuss taking the 507 programs multi-media. They were very supportive of this effort and had outlined a plan to accomplish support and funding of the move to multi-media. There was discussion of the development of 3-4 model programs to be presented to the NGA and enlist their support. The Administrator would take this initiative to OMB for line item appropriation of \$20 million within USEPA's budget with possible state funding from \$300,000-\$1 million. Looking at a timeline of 3 yrs to fund this project. Models should be developed in next 3 months to start getting the process started. Elsa has collected approximately 8-9 examples from various states. There was

discussion of how to develop the models, who takes the lead and what role the multi media committee will play. Ron is to send out a synopsis of the Brenner/Benforado meeting to the states through the steering committee. Concerns were expressed about inclusion of P2 in the proposal. It was decided it should not be expressly included.

#### Area Source Meeting:

Keith Barnett, USEPA and Keith Holman, SBA provided us with insight into the Area Source Rules being developed. 55 Rules are forthcoming and there is great need for the SBAP's to get involved in the process to provide input and insight on small business impacts. Rule writers are hampered by outdated data and the ICR process to collect information. The SBAP's have offered to assist formally or informally in data collection and identification of the regulated universe. The NSC feels it is critical that we be able to deliver assistance in this process. Keith Barnett will get us more information regarding which rules they anticipate small business impacts and SIC codes they expect to be impacted for each rule. Conference calls with rule writers and SBAP programs will be established.

#### Subcommittee Reports:

Awards: No report

Promotions: Conference call to be held last week in October.

Multi Media: No report

#### National CAP

- white paper final
- Guidelines will be reviewed based on comments they received
- Developing a tool kit for states to use to secure members on their CAP
- Looking at having Regional CAP calls
- Next meeting in November

#### National Conference:

The planning committee meeting will be the week of November 15<sup>th</sup>.

They will be surveying states on what they would like on the agenda.

#### For Next Call:

Discuss Representative for One Conference

Review Multi Media Models and Discuss Multi Media Subcommittee Role

Area Source Updates

Next Call November 9<sup>th</sup>!