

**SBO/SBAP National Steering Committee  
Meeting of May 13, 2003  
Minutes**

Attending: Ron Dyer, Region 1; Maria Rivera, Marian Mudar, Region 2; Terry Polen, Region 3; Linda Sadler, Tony Pendola, Region 4; Amelia Gooding, Phyllis Strong, Region 5; Darren Morrissey, Daphne McMurrer, Region 6; Dan Nickey, Region 7; Nick Melliadis, Region 8; Marcia Manley, Region 9; Sally Tarowsky, Linda Hayes-Gorman Region 10; Karen Brown, Dan Eddinger, USEPA SBO; Anna Duncan, Steve Hitte, Ray Vogel, J. Swansen, USEPA SBAP; Reimar von Kalben, NCAP.

1. The minutes of the April meeting (during the National Meeting) were approved.
2. Assistance on two MACT standards. Anna Duncan, OAQPS operations, sought assistance from the SBAP network on the reinforced plastics and the miscellaneous surface coatings MACTS. She was in the process of establishing a workgroup that would function mainly through teleconferences but might have an in-person meeting. The group will be developing implementation tools for the standards. Ms. Duncan hopes to develop the tools within a year.

The Steering Committee agreed to let state programs know about the assistance request and seek volunteers to help. Phyllis Strong expressed some interest in participating.

Contact: Anna Duncan, ([duncan.anna@epa.gov](mailto:duncan.anna@epa.gov)), 202-564-1659.

3. Discussion of area source exemption issue. Steve Hitte pointed out that December 9, 2004, was the deadline for USEPA decision on whether area sources covered by 6 MACT standards are Title V. (The MACTs are: drycleaners, degreasers, ethylene oxide sterilizers, secondary lead smelters, secondary aluminum sources and chromium electroplaters.) There will be no more deferrals; if no decision is made, the area sources will automatically roll over to Title V.

Steve said he was in the process of fact gathering outreach. Specifically,

a) what is the present oversight on these sources and the respective MACT? How effective is the oversight? What is the compliance rate? Are there state permits?

b) what compliance assistance tools are being used with these sources? How effective are they? Is there better compliance now than there was?

There was some information shared about various state efforts---NC, TN and MN on drycleaners; MN, IL on degreasers.

Steve needs as much information as possible by mid-June, although he will accept it later as well. He projects that, if the decision is for exemption, the process will take 8-10 months. The proposal would have to be out early next year after management approval.

Contact: Steve Hitte, [hitte.steve@epa.gov](mailto:hitte.steve@epa.gov)

4. Update on Small Business Strategy. Karen Brown reported that not much had changed in the Strategy from the draft we have seen; June 17 was the scheduled final

meeting of the work group to finalize the document. Implementation will be designed through an agency wide workgroup led by the Small Business Office.

5. 2005 and 2006 Meetings (really!). Karen Brown reminded the NSC that we need to line up volunteers for these annual meetings and, if there are multiple volunteers, to choose the lucky winners. Mark Shanahan noted that there has been intermittent discussion of trying to organize either joint or jointly scheduled meetings with NPPR and the Compliance Assistance Providers Forum. (NPPR and the Forum will be doing this next year.) The objective is to consolidate resources and take limited travel budgets into account.

6. Increased support for technical training. Marian Mudar led a discussion about how to find/develop more technical training than just relying on the annual meeting. Suggestions included: EPA workshops, teleconferences, web conferences, using ATPFI courses. There was general interest in exploring options. Dan Eddinger and Karen Brown offered to help.

7. National Compliance Advisory Panel. Ron Dyer and Reimar von Kalben gave a report on NCAP sessions at the Annual Meeting. The NCAP is busily recruiting representatives from regions. There was a discussion about the NCAP's action to remove the Region 7 representative and to pick a replacement. Dan Nickey expressed that region's concern that program staff had not been involved in the decision, even though at least two state representatives were attending the Annual Meeting. NCAP chair, Glenn Heilman, had already notified everyone that the NCAP had moved too quickly and were waiting for the region to choose its new representative.

There was a brief discussion about whether it had ever been intended that 507 Program staff be involved in selecting NCAP regional reps. The NCAP bylaws leave this possibility open. There was some division of opinion on this question.

Both Ron and Reimar emphasized that the NCAP wishes to work closely with the NSC and that we would all experience some growing pains. NCAP is particularly interested in working on the "OECA question" with us.

8. OECA issues. There was a quick recap of the OECA session at the Annual Meeting for those not in attendance. Folks reported a real diversity of levels of cooperation at the regional level. It appears there continues to be a disconnect between headquarters and regional staff in many instances. There was some thought that an apology to OECA staff might be in order for the way some of "our folks" behaved—there was no consensus on this. People thought we should continue to work on two levels: regional and national.

A subcommittee consisting of Mark Shanahan, Ron Dyer, Marcia Manley and Nick Melliadis will try to develop a strategy.

9. Paperwork reduction and information collection burden reduction. Marian Mudar reminded us that USEPA's report to Congress on the SBO's responsibility to serve as liaison between the agency and small business about information collection and amounts

of paperwork was due next year. She asked Karen Brown to consider how the state programs might help. Karen said she would be back in touch with us on this issue.

10. Mechanics. There was general support for keeping the same meeting schedule and for the meetings being planned for 1.5 hours. There was also general support of revisiting the questions in June when new NSC members could be involved.

Amelia Gooding, Marcia Manley, and Linda Sadler were participating in their last NSC call. They received the thanks of the entire committee for all their work over the last year. It was also made clear that they would not escape the NSC's clutches—in fact, at least one of them had already been signed up for a new committee!!

Dan Eddinger gently reminded us that Annual Reports were due!

11. Meeting adjourned at 3:28 pm.