

SBO/SBEAP Steering Committee Conference Call- Minutes February 4, 2008

Regional Representatives

1. None
 2. None
 3. Terry Polen, Julien Gaurdion
 4. Edythe Mckinney, Randy Wolfe, Kenya Stump, Phyllis Copeland
 5. Jackie Sims, Dave Fiedler, Annette Fulgenzi
 6. None
 7. Cathy Colglazier, Dan Nickey
 8. Joni Canterbury
 9. Sherri Muller
 10. Rebecca Hillwig
- Frances Hartwell National CAP representative
Angela Suber EPA Washington DC

Approval of minutes from the December Meeting

Dan reported the outreach efforts with Region 9 had been successful and Sherri Muller from Hawaii has agreed to service on the steering committee.

It was announced that Greg Sorenson of Utah is leaving the Small Business Program.

Frances reported that the National CAP had not been able to meet in a couple of months. It recommended that Frances, Angela and Annette try to schedule a conference call as soon as possible.

Technical Subcommittee

All were invited to participate in a conference call on February 26 at 11: 30 (EST)to get an update on the final rule for paint striping and misc. surface coatings and discuss possible changes in the dry cleaning rule.

The steering committee commended the technical subcommittee on its excellent work on the comments to EPA on auto body/spray painting rule and also its comments to the SBA Advocacy program on the most burdensome rules for small business.

Awards Subcommittee

The deadline to make nominations for awards is March 28, 2008. All were encouraged to send in nominations. An email was sent out with all of the details. The website also includes more detailed information on the awards and recommendation process.

Promotional Subcommittee

Is looking for a new chairman.

Multi-media Subcommittee

A survey has been sent to all states asking for budget percentages of air, water or other funds states are directing to the small business program. This information will be compiled and used as a starting point to discuss multi-media funding with the Congress.

Measurement Committee

Hopefully all states are using at least part of the measures prepared by the Committee and adopted for use by state programs. Kenya has been asked to have this group focus on mission, purpose and goals of the program. It was decided this is an excellent topic for the Liaison Meeting in DC. Angela was asked to explore getting someone from EPA to help facilitate this discussion.

Vice Chair Elections

Annette will be taking over as the chairperson for the Steering Committee and so we need to elect a new Vice-Chairman. Dan will send out a letter to all requesting nominations or volunteers. Any interested persons should send letter of interest to Dan by the March conference call. The election will be in April. Prior experience as a regional rep or alternate a requirement for a leadership position on the Steering Committee

EPA Update

Angela reported the SBO assessment by the outside consultants has been completed and the OSBDBU is currently reviewing the draft report. It can be shared about the review process is complete and a final report is issued.

Liaison Conference is still being planned for Washington, DC April 2, 3 and 4. An agenda is being developed. One of the topics recommended was developing NSC Mission Statement.

Update on 2008 National Meeting

Julian reported save the date emails had been set to all. The meeting is scheduled for June 17-20, 2008 in Harrisburg, Penn. The Agenda is coming along well. The website is being updated and the registration deadline is May 2, after that time there will be a late fee. The registration fee will be \$125 or \$130. The planning committee continues to work hard to take care of all of the details.

Note taker, Edythe McKinney, North Carolina SBO