

Planning Document

Working Session for Multimedia Subcommittee

Tuesday, 4/15/03

10:15 a.m. - noon

1st - Survey results.

Develop a summary of our survey results.

(2/19/03 note from Phyllis – Since I will likely not be able to attend the conference I volunteer to prepare a 1 page summary sheet of the survey results. I will send it out for review to all subcommittee members and incorporate comments as needed.)

Spend a short amount of time presenting this summary; highlight glaring/major findings from the survey. Explain that the survey results will also be posted on the Small Biz web page. Ask for input if we need clarification for some findings of our survey.

2nd - Multimedia training

Tools - Find out what training is needed. Share input that Leigh Leonard gleans from evaluations submitted at the end of her 4/13/03 Multimedia Training.

3/7/03 comment from David – Do we want to try to gather a list of the available tools such as existing training guides, Guides, checklists, states that have exemplary multimedia programs?

(3/10/03 note from Phyllis – Leigh is planning to attend our Subcommittee Working Session.)

Peer Matches - Ask for input on how we could set up training to share experiences of dealing with multimedia issues between model programs that are performing as multimedia programs and those that aren't.

3rd - Funding

How do you get the money to go multimedia?

Are any programs blocked from getting funding for multimedia activities until they officially become multimedia via a rule?

Our survey findings from #5 and #6 could be folded into this discussion.