

Measurement Committee Call

July 22, 2010

Roll Call

States- X indicates the members that attended

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Highlights of work done by measurement committee thus far including feedback from OMB

Measurement subcommittee looked at form and came up with a document to capture better quality data than in the past to capture SBEAP efforts and outcomes within the internal committee. Once completed, form was sent to OMB for review. OMB had concerns and questions on the form. The form was given to EPA contractor to develop the current reporting document to capture what we needed to tell our story. He added sectors that have been surveyed in the past. We are at the point now, we need to decide how we tweak it to better capture our story from the states and for EPA. It will need to go back to OMB once we change the reporting document once again. Depending on the magnitude of changes we make it could be a full review or revision depending on the changes made. It does need OMB approval as it goes out to over 9 entities.

We also had started putting the customer survey form for on line. Working on finalizing how many sectors to include in the survey. This would be a link available that would be optional for states to use.

Recap of National Conference Measurement break-out

The take away at the conference was the states not involved in measurement and they would like time to review the report and comment on the revised new reporting form.

Discussion

Current form we can use through 2012. We would try to get the new form through the states and to EPA by the end of 2010, EPA was going to try to see if Prism could set up measuring tools for states to use. We don't want to let too much time for comments.

Sector drop down in report would allow reports to be state specific.

Sector Survey will pull out and use separately and not part of the report.

Next Steps

Timeline to get the report to all for the states should be August and end of August. Perhaps each region could. Julie put together the list for information to the NSC to get comments from the Regions to ensure we get representation from the regions.

States could use customer service survey developed by WI. Renee would be happy to host it and pilot it for each state on her web site.

Schedule for moving forward

Julie develops an email with caveats to get to NSC for all Region Reps to get comments from their states by August 30th. The email will be specific on comments to draft report with specific language to not to expand the report at this point but encourage comments on each section with specifics. Also an overall summary of comments from each region will be requested. Steering committee reps send the comments back to Julie. Send out pages 1-10 of the report form remove customer service piece.

Next meeting date and time and agenda items.

September 9, 2:00 PM EST (Second Thursday of every month at 2PM)

Suggested Agenda:

Reviewing Region by Region the comment on the reporting form. Discussion on going forward with comments. Next steps on finalization process and schedule to get there.