

<b>Specific issue</b>	<b>Program opportunity</b>	<b>Program challenge</b>	<b>Recommended solution</b>	<b>Actions for Steering Committee</b>
1. Lack of state agency support leads to weak state programs	1. More successful program Greater efficiencies Improved credibility Added value to program	1. Getting state to follow guidelines.	1. Informal to formal review by EPA (audit) of Region. Region review of state. Accountability	1. Survey to determine review process. Steering committee to ask for regular updates on review process from HQ.
1. USEPA does not provide enough support on state and regional levels	1. Increase opportunities for sharing information. Improve efficiency of providing services to businesses.	1. Lack of continuity. Implementation between HQ and region not happening	1. Improve communication. Coordinate efforts through small business coordinator	1. Steering committee to hold HQ accountable. Steering committee member to contact regional liaison. Steering committee to be proactive.
1. Update guidelines	1. Broaden program to include multi-media. Uniformity of programs among states	1. Confidentiality issues. Restricted to only air issues. Limitations on ability to reach out to some projects.	1. Revise guidelines. EPA to help states implement small business incentive policy.	1. Comprehensive review of guidelines. New subcommittee to review guidelines with a multi-media focus recommended changes.

Topic: Back to Basics: Are the 507 programs working as intended in the CAA?

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Specific issue	Program opportunity	Program challenge	Recommended solution	Actions for Steering Committee
1. Draft guidelines by our steering committee 2. Relationship between EPA regional and SBAP regional.		2. Better communication.	1. Draft 2. Communicating and defining roles - agreeing on a coordinated strategy.	2. Draft letter to OECA.
1. Support – Problems states have been seen and heard. 2. Regional mentoring.	1. Authority to do our jobs.	1. Get EPA direction.	2. Put kit/packet together.	1. Meet with Karen’s office.
1. Need further separation from compliance assistance and enforcement.	1. Protects credibility, establish trust and gets people into compliance.	1. Better communication.	1. Communicate, define roles, develop strategy for both.	

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<b>Specific issue</b>	<b>Program opportunity</b>	<b>Program challenge</b>	<b>Recommended solution</b>	<b>Actions for Steering Committee</b>
1. Assist on P2, 112R 2. CAA Obligations 3. Standardization of 507	1. Provide info to sources	1. Resources 2. Not Clear 3. Need clarification & review on guidelines Mechanism for states to become consistent	1. External funding 2. Reward Guideline #6	1. Seek sources for funding 2. Steering needs to draft revision
1. SBO as state office 2. Expedite Request Changes	1. Better advocate for small business	1. Conflict due to location and hierarchy 2. No control over permitting 3. Resources to implement revisions External resources outside of CAA for multi media	1. SBO/SBAP out of regular agency 2. Remove Guideline	1. Statutory change
1. Rights of small business 2. CAP	1. Better informed small business 2. Can assist SBO/SBAP with efforts	1. Small business don't know of rights 2. Inactive, not state supported 3. Funding be uniform & adequate possibly based on # small business based on standardized guidelines	1. Bill of rights for small business (National Publicity) 2. EPA needs to enforce	1. NCAP/Steering Committee draft ---send to Karen

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