

Awards Conference Call 2/16/06

Attendance:

Linda Hayes-Gorman, Chair

Reimar von Kalben

Audrey Zelanko

Angela Suber

Patrick Hoermann

Richard Rasmussen

Frances Hartwell

Anita Dorsey-Word

Sherry Davis

Small Business Assistance Program Award Discussion

There were two top numbers for the SBAP award within 0.1 of a point of each other. The subcommittee voted 4-2 (Angela & Audrey abstaining, Sherry had not joined call yet) to issue awards to both Kimberly Chesser (DE ombudsman/SBAP) and Jim Simpson (GA CAP member).

Small Business Environmental Stewardship Award Discussion

Discussion whether top two should be given awards. Unanimous vote that this year there was a significant enough point difference to justify recognizing just the business with highest score. AJ's Auto Repair.

Trade Association Award

The top two point contenders were within 1 point of each other. Again a vote was taken to determine whether one or 2 awards should be given. A policy was agreed upon that if scores are within 1 point of another, then the committee has the option to award two awards, if there is agreement that the second one is warranted.

The committee voted and decided, unanimously, that this year only one winner will be recognized in the trade category: National Ready Mix & Concrete Association.

Notification Process:

Linda will call all winners and nominators. Note: Winner Jim Simpson will not be called directly as it is meant to be a surprise.

Frances offered to help with follow-up phone calls to non-winners.

Letters will be sent to all, winners and non-winners. Linda will talk to Ron about signing the letters, as he is Chair of the NSC.

Press Release – Linda will draft, give to EPA and to Rudy for release. She will also provide to the executive director of the NRMCA and the agency directors of the home states housing winners of the other categories.

Awards

Angela will send out award language for the group to review. Comments back to Angela ASAP please.

Travel

The EPA will pick up travel, if necessary, for the Small Business Environmental Stewardship award winner if necessary. Linda will find out if travel funding is needed for AJ's Auto Repair.

Issues for Agenda at National Conference

- Re-work of questions – we always try to simplify and clarify, but it always turns out to be more work. Richard suggested a simple “Please explain why this person/program/business should win the award.” To verify facts, such as did they work with a SBEAP, simply have them fill in who, what, when, where, etc...
- Cut-off dates for nominations
- Eligibility issues – we need to list what is eligible and not. Use definition of small business under 507. Address co-ops, etc.....
- Should folks be able to self-nominate? Or should it be 3rd party? And can we go back to nominator for asking questions if it is 3rd party.
- Policy of when averages come in within one point – can we award 2 or not, based on discussion/merit; recognition vs. competition (check out Sherry's recognition program, e.g: any nomination above 70 points receive recognition)
- Adding to the group – one from each region, two year terms, who's chair, etc.....
- Word count issue

Respectfully submitted - Linda Hayes-Gorman