

AWARDS SUBCOMMITTEE CONFERENCE CALL: JANUARY 24, 2007

Participating:

Reimar von Kalben, Phyllis Copeland, Mike Nelson, Glee Kidder, Angela Suber, Audrey Zelanko

Discussion:

Phyllis Copeland and Jennifer Kimbrough will be Co-Chairs of the Awards Subcommittee. They will be the points of contact on the web pages and forms.

Awards program will be announced Friday, January 26. Deadline will be Friday, March 23.

Mike indicated that MN will do ordering of awards—he asked whether the subcommittee wants to stay with the same design as last year, if there is an identity to the awards, or whether we want to look into a small business design company in MN that makes environmentally friendly awards. Subcommittee agreed to look into other options.

It was agreed that the awards presentation at the conference will be at lunch on the first full day.

It was agreed that the working session for the subcommittee at the conference will be after the lunch presentation of the 2007 awards.

Actions:

- **Phyllis will check contact information on Home Page by end of day**
- **Audrey will fix all points of contact and deadline dates and email Angela, Phyllis, and Jennifer to review by Thursday, 1/25**
- **Angela, Phyllis, and Jennifer will determine awards forms ready to release for Friday**
- **Release on Friday will include Angela sending announcement to lists, Audrey forwarding announcement to Listserve, Audrey adding links on Small Business Assistance page and adding information on top page**
- **Mike will send group web site for possible awards design company in Minnesota**

Next call:

To be determined, after March 23 deadline
Dial in to the same number (866) 299-3188 access code, 2025662827#