

## **AWARDS SUB-COMMITTEE CONFERENCE CALL: DECEMBER 1, 2005**

### **Participating:**

Linda Hayes-Gorman, Angela Suber, Audrey Zelanko, Amelia Gooding, Francis Hartwell, Richard Rasmussen, Patrick Hermann, Anita Dorsey-Ward

### **Awards received:**

- We have one application that isn't complete. Linda contacted the nominator to identify why it was incomplete.
- After looking at the information, question was raised as to why we ask for both a contact name and nominator.

### **Small Business Assistance Awards:**

Questions don't line up with criteria - will this be a burden for the reviewer? Richard and Linda discussed at length and decided to change some of the questions on the Internet to better match the judging criteria. As we haven't had a lot of applications to date, this isn't anticipated to be a problem. If it is, Linda and Richard will review.

### **Majority vs. 100% Consensus**

Group agrees that majority vote is used for voting purposes.

### **Getting nominations:**

Still trying to get Rudy to add a line to the 'Save the Date' postcard about the awards program.

'Save the date' postcards are to be mailed soon (by next week?).

May assign each regional steering committee rep to get one nomination.

**Next call agenda items: Discuss what information we have compiled  
Status of nominations.**

**Thursday, January 5, 2006**

**2:00pm EST - 11:00am PT**

**Dial in to the same number (866) 299-3188 access code,  
2025662827#.**