

2011 SBO/SBEAP NSC Meeting/Call Minutes

Oct 4, 2011
2:00-3:30 pm Eastern

Conference Call:
866-299-3188
Access Code:
202-566-2827 #

NSC MISSION

To serve, support, and strengthen the Small Business Environmental Assistance Programs through representation and collaboration

Minutes

- Roll Call

Region 1: Sara Johnson - NH,

Region 2: Ed Bakos - NJ, Marylyn Stapleton - Virgin Islands

Region 3: Susan Foster - PA

Region 4: Linda Sadler - TN, Teresa Shifflet - GA, Phyllis Copeland - SC

Region 5: Renee Bashel - WI, Erin Conley - IL

Region 6: Anne Marie Callery - TX

Region 7: Barb Johnson - KS, Cathy Colglazier - KS

Region 8:

Region 9:

Region 10: Joan Meitl - ID, Patrick Hoermann - King Cty

USEPA

Angela Suber - OSBPs

Beverly Updike - OECA

Audrey Graylin Zelanko - Small Biz Home Page

Bob Franz - PRIZIM

Communications Strategy Workgroup - Phyllis/Audrey

- Reviewed the information channel chart, brainstormed recommendations on giving and receiving of communications needs. Gabriella and Audrey revised the charts based on the suggestions and has been sent back to the communication workgroup last Fri. The Liaisons have been speaking to the folks in their regions to bring that information back to the committee as well and be prepared to discuss comments. The next call is scheduled for later this month (Oct 26) and the team will bring their comments to that mtg. Calls are the last wed of each month at 1pm EST
- Is this something that EPA Liaisons have been working on or the SBEAPs? The EPA Liaisons have taken a lead on coordinating the effort, but it is a collaborative effort. This work will address the NSC's action plan.
- If you want to be involved on behalf of the SBEAPs, let Renee know

Ombudsman's Office Updates - Angela

- Putting together a deputy administrator mtg on. Scheduled for Nov. 8. Will share the agenda once it is available
- RTC - collected most of the 2010 data
- 507 Anniversary Report - being reviewed internally (EPA). Will be posted on the website once completed
- A call for information for the Small Biz fall bulletin has gone out
- ICR for the RTC working on public notice and getting ready to submit to OMB

National Conference Planning - Angela, Audrey, Bob

- Had a call last week, drafted the agenda structure, set the time line, looking at a 3 day conference - Tues - Thurs. Putting together a straw agenda. Discussed agenda, regulatory track,

best practices track. Morning track - technical, afternoon track - best practices. Subcommittee meetings following related technical or other training session.

- Send the draft outline to the NSC and solicit comment. Maybe send to a larger audience for additional comment before next call.
- Put together a survey for the larger group and send that out in a couple weeks
- 2012 Annual State Partner Training - this will continue to be the title going forward
- Spend one day on each media (air/water/waste) - subcommittees will be held on the appropriately associated training day
- Region 5 may be able to offer a topic on the EPA's applicability determination database and outreach on decisions made, to see if this should be included in the conference - Rick/Erin will report back after our regional meeting Oct 17-18
- Bethesda, Crystal City, Northern Virginia are all locations being considered - looking for hotels
- Researching virtual training as well for this conference - GoToMeeting looks good so far
- No date settled on but considering the first week of May 2012

NCAP Updates

- no call this past month, no update

OECA/CA/Media Program Update - Beverly

- no update

Awards Subcommittees - Phyllis

- Getting ready for next year's small business award. Looking at possibly expanding the categories then will begin drafting the questions

Climate Change Subcommittee - Audrey

- In the process of creating a workbook for small businesses re: climate change - will include information on the GHG mandatory reporting requirement

Measurement-Promotional Subcommittee - Renee/Angela/Audrey

- Tweaking annual report format and then it will be sent to the NSC
- Paula is working with subcommittee on updates to the 507 Fact Sheet
- Investigating the use of social media to support the program. There is a FB group page [facebook.com/groups/sbosbeap](https://www.facebook.com/groups/sbosbeap)

Technical-Air Subcommittee - Barb

- Last meeting canceled
- Created list of questions re: the boiler rule and submitted to EPA for interpretations
- Next meeting is the 3rd Tues in Oct at 1pm EST

Technical-Waste Subcommittee - Phyllis

- Jim O'Leary has a presenter for the definition of solid waste. Included what the intent is.
- Jim continues his program evaluation. He will present results to the subcommittee next spring.
- Emily Chow - let us know that RCRA program is creating training modules for inspectors and would like to present at the national conference pending approval from her supervisor
- Jim attended the Dallas and the Ft. Worth Small Business Advisory Committee mtgs in Sept. These are made up of small businesses from various industries (auto repair, metal finishing, foundries, printing, etc) and solicited input the challenges SB's facing in conducting haz waste determinations. Additionally with TCEQ Small Business staff and was provided information on the challenges they see faced by the regulatory community with re: to this media. Jim also had a conference call with the TCEQ Industrial and Haz Waste Program area.

Technical-Water Subcommittee - Michelle

- no update - Next call on Oct 25th.

Other - Renee

- If there are any presentation topic or other items of interest that you would like to hear about during the upcoming NSC calls, please forward those to Renee
- Next Call - Nov 1 - Renee will be attending a small business conference so Julie Churchill will run the call. **Region 7 is up for taking minutes.**