

National Steering Committee Meeting Notes
July 7, 2009

1. Welcome, Region Roll Call
2. Conference discussion and recap
 - a. Key points and interest of Conference
 - i. Participation and collaboration with OECA. Looking at continuance of collaboration with OECA at future conference calls. No opposition, but Glenn Heilman commented that in the past there has been some opposition to this. Karin Koslow will be invited to attend NSC phone calls.
 - ii. Angela has working session notes on the objectives for fostering and strengthening partnerships with OECA, SBA, P2, and CARE. Joan will check on the status of the notes.
3. Terry Polen discussed having a group or ad hoc committee to consider the impacts of Green House Gas rules on Small Business. Terry volunteered to chair the group and an email was sent out to States for participation.
4. Update on EPA team [Joan Rogers]
 - a. Discussed summer bulletin coming out soon. If we have information that we want in it we can still send it to Paula Zampieri. The bulletin will highlight transparencies in EPA operations
 - b. Bulletin in October will highlight 507 programs; this goes out to EPA and the small business community such as small businesses, small business trade associations, state programs and other federal agencies.
 - c. Promotional success stories database is being tested as it was converted over to new site. Hope to have it functional soon and Audrey Zelanko will remind states to add stories.
 - d. Now can view on-line calendar of EPA Administrator for external meetings.
 - e. Bob Persiasepe was nominated as EPA's Deputy Administrator. Appointment has not yet been confirmed. Scott Fulton will continue to serve as Acting Deputy.
 - f. Joan is still looking at doing a training/webinar on rulemaking procedures.
5. National CAP update [Glenn Heilman]
 - a. Moving forward on purpose statement. September meeting will be discussing purpose statement and then will implement it.
6. Awards Subcommittee [Phyllis Copeland]
 - a. Will send out press release on award winners from Conference.
 - b. Looking at creating other categories for awards, possibly category of most improved
 - c. No one was recognized from our own programs at the 2009 Conference; make sure this does not happen next year.
7. Technical Subcommittee [Rene Bashel]
 - a. Looking at Paints and Allied Products NESHAP. Mellissa Pain with EPA is contact on this. July 16th is due date for comments.
 - b. Tony Pendola sent out info on the gas dispensing rules and that there is a lawsuit settlement pending.

8. Multimedia Subcommittee [Dave Fielder]
 - a. Working on mission statement and asking for comments via the Home Page message board.
9. Measurement Subcommittee- no meeting yet.
10. Promotional Subcommittee- [Mike Nelson]
 - a. Looking for volunteers.
 - b. Reminders that there is a table top display for outreach events that can be mailed, contact Angela or Paula to have mailed to you.
 - c. Audrey is gathering annual report templates from states.

Jeanette Brown will join us on next phone conference.

Next call is scheduled for Tuesday, August 4, 2009.