

**2009 SBO/SBEAP NSC CALL  
MEETING NOTES  
April 7, 2009**

**SBO/SBEAP Members Present**

**NSC Chair-** Annette Fulgenzi, Chair  
**NSC Vice-Chair-**

**Region I -** Judy Mirro, Julie M. Churchill  
**Region II-** Jasmine Bylden  
**Region III-** Terry L. Polen  
**Region IV-** Randy S. Wolfe, Kenya Stump, Phyllis Copeland  
**Region V-** Mike Nelson  
**Region VI-** Jennifer Pelloat  
**Region VII-**  
**Region VIII-** Joni Canterbury  
**Region IX-**  
**Region X-** Rebecca Hillwig

**NCAP-** Glenn Heilman  
**EPA OSBP-** Angela Suber  
**EPA Contractor-** Audrey Zelanko

**Agenda**

- **Roll Call**
- **Environmental Justice FACA SBEAP Representation**
- **USEPA Ombudsman's Office Updates**
- **NCAP Updates**
- **2009 National Conference Update**
- **Subcommittee Updates**
  - Technical**
  - Promotional**
  - Awards**
  - Multi Media**
  - Measurement**
- **Regional Updates**
- **Review Action Items:**

**Environmental Justice FACA SBEAP Representation**

- The NSC is still looking for volunteers from the SBEAP programs to participate in this program.
- Annette will send out another request to the states.

**National CAP Update**

- The Conference call was two weeks ago.

- Dale Kaplan was asked to serve as Member-at-Large to help fill out the NCAP.
- SBO/SBAP NCAP Meeting and Guidelines were discussed. Question: How strict should the two year term be?

### **Joni's Discussion Items**

1. Wondering what other states are doing with the state of the economy and many small businesses closing. Many don't have resources to properly dispose of unused chemical products or waste, hazardous waste. Do other states have chemical exchange programs or some other resources for recycling or reuse or disposal of chemicals when closing e.g., manufacturing facilities, printers, dry cleaners?
  - Judy's Vermont Program.
  - Annette's Illinois Program.
2. Wondering if there is funding for the SBEAP/SBO conference to send one Compliance Advisory Panel member from states this year?
  - Angela has put out travel assistance documents. CAP vs. Trade Associations eligibility.

### **USEPA Ombudsman's Office Updates**

- Environmental Summit, San Francisco- Wednesday May 6 Program slot is available for Small Business.
- Some funds available for travel assistance. Need to send in requests for evaluation.

### **2009 National Conference Update – Louisville Kentucky**

- Breakout sessions have to be confirmed by the end of the month, so that the agenda can go to the printers.
- Registration is up.
- Make sure that you make your reservation with the hotel.
- Register, register, register.
- How to pay for registration, check, credit card, or procurement process.
- Register if there is a high probability of attendance for better logistic support. Audrey can delete if found not to be the case.

### **SUBCOMMITTEE UPDATES**

#### **Technical Subcommittee**

- Renee sent in that they are waiting on the proposals at the end of April from Sharon, and the committee will have a call in May.

#### **Promotional Subcommittee**

- Chris sent in to ask if anyone has a state template that they use for their annual report to send it in for promotional. Audrey stated that several are available on the web page in the "About Us" section. Word vs. PDF format - Promotional intends to provide a working template in a format all can use. 11 States have submitted at this time.

- Web site conversion is done. Audrey did change the server platform to afp.net for higher security and functionality. Still have additional work to do, such as database work, search function, etc...

#### **Awards Subcommittee**

- Awards nominations have closed. No nominations were received for the category for programs, or staff. Six nominations were received for small business, and three were received for trade associations. Selections should be made by next conference call.

#### **Multimedia Subcommittee**

- Dave gave some notes to Mike stating the status of the multimedia approach with the ECOS initiative is transitioning to the compliance committee which is headed by the Director of Michigan's DEQ and a former CAP member.
- Angela is putting together the names for a meeting at EPA, and hopefully, should have it by the end of the month.

#### **Measurement**

- As noted, the ICR is still pending. Monday's National Conference Agenda item will discuss some the issues concerning measurement outcomes.

#### **Regional updates**

- Region V was successful in receiving a EPA grant that was one of two out of twenty-five applicants for the Auto-body Environmental Results Program. Congratulation goes out to Region V and to all Renee's hard work.

#### **Performance Track**

- EPA is reviewing the program.

#### **Action Items Review**

*The next call is scheduled for Tuesday, May 13, 2009.*

Respectfully submitted:

Randy S. Wolfe