

Compliance and Technical Assistance Program

Outcomes →



- Resources**
- Staff
 - Institutional Knowledge
 - Budget (\$)
 - Partners
 - Program Host
 - National Steering Committee
 - Small Businesses (SB)
 - Compliance Advisory Panel (CAP)
 - EPA Office of the Small Business Ombudsman
 - Small Business Ombudsman (SBO)

- COMPLIANCE ASSISTANCE ACTIVITIES**
- Answer phone calls and e-mail request for assistance
 - Develop compliance assistance tools
 - Comment on new regulations/participate in rulemaking
 - Prepare mailing on new regulations
 - Conduct Site Visits
 - Make compliance recommendations
 - Prepare emission spreadsheets and permit applications
 - Research rules and regulations
 - Develop training seminars/workshops (permitting, P2, compliance)
 - Assist with emissions inventory
 - Make referrals to partners

- PROGRAM PROMOTION ACTIVITIES**
- Serve on local, state, and federal committees
 - Develop promotional materials
 - Webpage development
 - Meet and coordinate projects with partners
 - Exhibit and speak at partner functions/events
 - Develop and distribute program newsletter
 - Coordinate and promote awards program

- PROFESSIONAL DEVELOPMENT ACTIVITIES**
- Attend meetings and conferences
 - Serve on local, state, and federal committees
 - Networking
 - Acquire and maintain relevant certifications

- BUSINESS DEVELOPMENT ACTIVITIES**
- Assist Economic development projects when there are environmental concerns
 - Assist partners with environmental issues relating to constituents

- Outputs**
- # of assistance requests answered
 - # of compliance tools developed
 - # of rule comments
 - # of new rule mailings
 - # of site visits conducted
 - # of compliance recommendations
 - Tons of emissions calculated and # of applications prepared
 - # of rules and regulations researched
 - # of training seminars developed & conducted
 - Emissions inventory completed
 - # of referrals to partners

- # of committees serving on
- # of promotional materials developed
- # of program web pages
- # of partners projects
- # of exhibit and speaking events attended
- # of newsletters developed and distributed
- # of award activities conducted

- # of conferences and meetings attended
- # of committees serving on
- # of networking events attended
- # and type of certifications

- # of economic development projects assisted with
- # of partner environmental assistance requests

Small Businesses (SB)

Partners; Legislators; Host; Other Decision-makers

CTAP Staff

Economic Development Organizations; Partners

Small Businesses

- Short-term**
- Increased understanding of environmental resources available (SBEAP, EPA, Partners)
 - Increased understanding/awareness of air emissions
 - Increased understanding of regulatory requirements
 - Increased understanding of P2 opportunities

- Increased awareness of SBEAP and Partners

- Increased awareness of SBEAP and Small Business concerns

- Increase in professional knowledge and network, resources available

- Increased understanding of how regulatory requirements impact economic development

- Increased awareness of SBEAP, Partners and State Incentives

- Intermediate**
- SB submit permit applications/registrations
 - SB make changes to comply
 - SB decrease violations
 - SB decrease the number of accidents and releases
 - SB educate workforce
 - SB improve management of environmental responsibilities
 - SB implement P2 and reduce emissions

- SB apply for awards
- SB promote SBEAP services
- SB advocate for comprehensive environmental assistance to new businesses

- Increased resources and support available to SBEAP

- CTAP improves consulting services and network

- Economic Development Agencies advocate for comprehensive environmental assistance to new businesses

- SB locate to state

- Long-term**
- SB become environmental steward
 - SB productivity increase
 - SB become more economically viable
 - SB work environment improves

- SB are recognized by the State and Community for accomplishments

- SBEAP services are expanded into other environmental media

- SBEAP expands tools and services offered
- New partnerships developed

- SB recommends host state as a place to grow/move

- Ultimate Goal**
- Environment is improved
 - Community is safer

- SBEAP becomes known as steward and valued resource to the community

- Economy Grows