

(Sample) Tennessee Annual Notification of Changes



Paint Stripping and Miscellaneous Surface Coating Operations
Area Source NESHP
40 CFR 63, Subpart HHHHHH (6H) (Parts 63.11169-63.11180)

In the event there is a change at the business (including meeting rule requirements), an Annual Notification of Change must be submitted prior to March 1 of the year following the calendar year in which the changes or noncompliance occurred

Identify the Type of Change Being Reported:

- Changes in Ownership /Address
Changes in compliance in Rule requirements
Changes in information previously submitted in Notifications / Reports
Other changes

Company Information: If this is a change, check here

Company Name \_\_\_\_\_ County \_\_\_\_\_
Type (please check) Fixed Location Mobile Operation(s) Combination of both types
Physical Location \_\_\_\_\_
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_
Phone Number \_\_\_\_\_ Fax \_\_\_\_\_ E-mail \_\_\_\_\_
Mailing Address \_\_\_\_\_
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Please provide address where records are kept if different from facility location above:

Address \_\_\_\_\_
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Compliance Certification Statement and Information: If this is a change, check here

I certify the information provided in this notification is true, accurate, and complete to the best of my knowledge

Owner's Name \_\_\_\_\_
Mailing Address \_\_\_\_\_
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_
Phone Number \_\_\_\_\_ Fax \_\_\_\_\_ E-mail \_\_\_\_\_
Owner's Signature \_\_\_\_\_ Date \_\_\_\_\_

Operator / Other Official Information (if different from owner) (choose one): Operator Other

Name \_\_\_\_\_ Title \_\_\_\_\_
Mailing Address \_\_\_\_\_
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_
Phone Number \_\_\_\_\_ Fax \_\_\_\_\_ E-mail \_\_\_\_\_
Official's Signature \_\_\_\_\_ Date \_\_\_\_\_

(Sample) **Tennessee Annual Notification of Changes**

**Changes (C) Report**

(skip item if there was no change)

➤ **Spray Painting**

**C**

- Required spray-painting operations are applied in a preparation station or spray booth
- The preparation station or spray booth are:
  - Equipped with a full roof and required number of complete walls/curtains
  - Spraying area has dry filters that demonstrates to achieve **at least 98%** capture of paint coating overspray or a waterwash system
  - Spraying area is ventilated at either negative pressure, or at positive pressure of no more than 0.05 inches water gauge when the booth is sealed along with an automatic pressure balancing system
- Spray-applied coatings are applied with high-volume low-pressure (HVLP) spray guns, HVLP-equivalent technology, electrostatic application, airless spray gun, or air-assisted airless spray gun
- Spray guns are cleaned using non-atomizing methods
- Painters are trained and certified in the proper application of surface coatings

➤ **Methylene Chloride Paint Stripping**

- Used more than one ton in the previous year of paint strippers containing methylene chloride
- Developed and implemented written methylene chloride management plan by December 31 of that year

➤ **Notification, Reporting and Recordkeeping**

- Notification, Reporting and Recordkeeping information submitted and maintained as required

➤ **Other Changes / Explanation of all Changes**

[If this includes another change, check here

Please provide additional explanation of the non-compliance or changes here. In addition, describe any corrective actions being taken to achieve compliance (attach a separate sheet if necessary).

_____ Year of Change / Non-Compliance

**Submit the information to BOTH of the following addresses**

**Tennessee Division of Air Pollution Control**

ATTN: Paint and Allied Products Contact  
9th Floor, L & C Annex  
401 Church Street  
Nashville, Tennessee 37243-1531

**EPA Region IV**

Director, Air, Pesticides and Toxics Management Div  
Atlanta Federal Center  
61 Forsyth Street  
Atlanta, GA 30303-3104

**Note: Keep a copy (in paper or electronic files) of all records including this notification for 5 years (on site for 2 years)**

For assistance in completing the form or understanding the requirements: **Call 1-800-734-3619**

This is the number for the Small Business Environmental Assistance Program's hotline.

It is a *confidential* assistance program for small businesses